

# PERSONAL SAFETY ZONE

## BUILD IN YOUR BUBBLE.

The Personal Safety Zone is the area around a working individual. This area is typically about a 15-foot area surrounding an individual in all directions. It is the obligation and duty of everyone to watch for people, equipment, traffic, or other potential hazards within their Personal Safety Zone and encourage safe work practices from all employee-owners in the area. All employee-owners, subcontractors, vendors, and owners are responsible to watch for and stop unsafe actions or situations within their Personal Safety Zone. It is also important to watch for and proactively commend safe actions and situations as they are observed to create a positive safety culture on each project. If a hazard is noticed in the Personal Safety Zone, immediate action should be taken to correct the unsafe situation, including a report of the concern to a supervisor. These observations can also be documented in the Company Safety Management System.

### HAZARD RECOGNITION

The key to an effective Personal Safety Zone is hazard recognition. Each person needs to be aware of the activity and people in their line of sight and to draw upon safety training and work experience to act when they notice a potential hazard.

Hazards recognized and acted upon by anyone can also be documented in the Company Safety Management System. When a hazard is recognized, the deficiency should be pointed out respectfully. They should first remind the person of the hazard, safety policy, standard, or initiative; then request cooperation and compliance; and if necessary, report the situation to a supervisor if unresolved.

### ACCOUNTABILITY

Accountability for all employee-owners includes the following safety expectations and consequences:

- Employee-owners are empowered and expected to correct hazards and safety violations in their Personal Safety Zone.
- There are no exceptions! Employee-owners at all levels are expected to participate in Personal Safety Zone safety.
- Employee-owners who do not follow the safety policies, procedures, and initiatives will be disciplined, including possible removal from the project or termination.



WE ENCOURAGE SAFETY

**ALL EMPLOYEE-OWNERS ARE EMPOWERED TO  
CORRECT SAFETY HAZARDS AND WILL BE HELD  
ACCOUNTABLE IF NOT CORRECTED.**

